

UTAH GOVERNMENT RECORD REQUEST FORM

TO: **Bicknell Town/Kelsey Brinkerhoff, Town Clerk-PO Box 96, 64 W 100 N Bicknell, UT 84715**

Description of records sought (records must be described with reasonable specificity):

- I would like to inspect (view) the records.
- I would like to receive a copy of the records. I understand that I may be responsible for fees associated with copying charges or research charges as permitted by UCA 63G-2-203. I authorize costs of up to \$ _____
- UCA 63G-2-203 (4) encourages agencies to fulfill a records request without charge. Based on UCA 63G-2-203 (4), I am requesting a waiver of copy costs because:

- releasing the record primarily benefits the public rather than a person. Please explain:

- I am the subject of the record.
- I am the authorized representative of the subject of the record.
- My legal rights are directly affected by the record and I am impoverished. (Please attach information supporting your request for a waiver of the fees.)

If the requested records are not public, please explain why you believe you are entitled to access.

- I am the subject of the record.
- I am the person who provided the information.
- I am authorized to have access by the subject of the record or by the person who submitted the information. Documentation required by UCA 63G-2-202 is attached.

Other. Please explain:

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- I am requesting an expedited response as permitted by UCA 63G-2-204 (3)(b). (Please attach information that shows your status as a member of the media and a statement that the records are required for a story for broadcast or publication, or other information that demonstrates that you are entitled to an expedited response.)

Requester's Name: _____

Mailing Address: _____

Daytime telephone number: _____ Date: _____

Signature: _____