

**BICKNELL TOWN
POLICY AND PROCEDURES
FOR ADMINISTERING URS
2017-8**

A. ELIGIBILITY

Bicknell Town has one full time employee. He/she is eligible for URS benefits. All full time employees will be eligible for said benefits now and in the future after a three month probationary period.

The Town Clerk position is part-time and ineligible for said benefits. This position is a hired position, not an elected position or one appointed for a specific time.

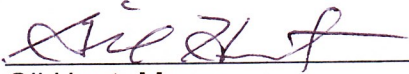
The mayor and town council are elected or appointed officials and are considered part-time ineligible positions. They are ineligible for benefits whether they are in Tier 1 or Tier 2.

B. CONTRIBUTION REPORTING

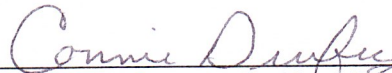
Cash outs for vacation leave or compensatory (comp) time paid on a year-to-year basis will not be retirement eligible compensations.

C. ADOPTION

This policy was discussed by the Bicknell Town Council in the meeting of July 6, 2017 and adopted August 3, 2017 in the town council meeting.



Gil Hunt, Mayor



ATTEST: Connie Durfey, Town Clerk